



EXHIBITOR/VENDOR RENTAL SPACE APPLICATION

Approval Date: _____
 Contacted Group: _____
 Deposit Received: _____

All exhibitors/vendors desiring rental space must have this completed application along with a non-refundable \$50 deposit (excluding 501(c)3 Non-Profit Organizations) submitted by August 1st.

Return requirements to: Highland County Fair, PO Box 366, Monterey VA 24465 or

Email: info@highlandcountyfairva.com

Questions: Holli McVeigh, Secretary 540-679-0570

Organization/Business Name _____

Person Responsible for Contract _____

Street Address _____

Mailing Address _____

Phone _____ E-mail _____

Website/Facebook Page _____

List all items or services to be sold, exhibited or displayed. (Describe your space) _____

Check Space(s) Requested *1 Season Ticket and 1 Parking Pass is included in the fee – this excludes Non-Profits, they will receive 1 Parking Pass*

Inside Space – 501(c)3 Non-Profit Organization

- ☐ 5ft frontage - Fee Waived
☐ 10ft frontage - \$150/week
☐ Other size requested _____
 *Fee determined by board

Inside Space – Commercial Exhibitor

- ☐ 10ft frontage - \$300/week
☐ 10ft frontage x 10ft deep (corner – 2 spaces available)
 \$550/week
☐ 5ft frontage - \$150/week
☐ Other size requested _____
 *Fee determined by board

Outside Space – 501(c)3 Non-Profit Organization

- ☐ 12ft frontage x 12ft deep – Fee Waived
☐ Other size requested _____
 *Fee determined by board

Outside Space – Commercial Exhibitor

- ☐ 12ft frontage x 12ft deep - \$250/week
☐ Other size requested _____
 *Fee determined by board

Agriculture Education Barn – 501(c)3 Non-Profit Org.

- ☐ 5ft frontage - Fee Waived
 *Participants **must** offer a children's educational activity related to agriculture. It's recommended you join us at your booth for at least one of the four fair days to inspire young minds! Restock and tidy up often to keep the booth inviting.
 Activity: _____

Agriculture Education Barn – Commercial Exhibitor

- ☐ 5ft frontage - \$100/week
 *Participants **must** offer a children's educational activity related to agriculture. It's recommended you join us at your booth for at least one of the four fair days to inspire young minds! Restock and tidy up often to keep the booth inviting.
 Activity: _____

- If an inside space is desired, but not available, will you take an outside space? ☐ Yes ☐ No
- Do you plan to use a trailer or other structure for your display? ☐ Yes ☐ No
- Do you plan to use a microphone or sound system in your rental space? ☐ Yes ☐ No
- Do you need electricity or specific utility connection? ☐ Yes ☐ No

Explain "yes" answers: _____

I certify that the information stated in this application is complete and true to the best of my knowledge. I understand that a non-refundable \$50 deposit is due with submission of the application. I recognize the application fee payment and submission of an application does not guarantee acceptance. Any unaccepted applicants will receive their \$50 deposit back in full. 501(c)3 Non-Profit Organizations' deposits are waived. I acknowledge that upon approval of my application, I will be provided with the Exhibitor/Vendor Rental Space Agreement. This agreement outlines the terms and conditions that must be adhered to.

Signature of Applicant _____

Date _____